



January 28, 2014

Subject: I-Suite Application Version 14.01.00

Version 14.01.00 of the I-Suite Application is now available for download at <http://isuite.nwcg.gov>.

The primary focus of this release is to replace the collection of the Social Security Number (SSN) with the Employee Common Identifier (ECI) for casual (AD) employees. The ECI is a unique 10 digit number that will be issued to casual employees from their agency's payment center during the annual or new casual hiring process. A change to the ROSS import process is also necessary to prepare for a potential change in the ROSS import file format in Cognos (ROSS reporting tool). A major defect causing dropped time postings is also addressed in this release. For more details on what is included in this release, please read the Summary Release Information in the I-Suite Version 14.01.00 Release Notes.

The Release Notes are posted on the I-Suite Web Site.

It is recommended that the Full Server, Full Client, Server Update and Client Update installs NOT be installed mid-incident.

System Administrative privileges **are** required to properly install all I-Suite versions. A reboot must be performed after the installation is finished and re-login with System Administration privileges for the install to complete.

*Note: For installation on Forest Service agency machines refer to the agency's PowerBroker installation procedures located on the Forest Service CIO home page.*

Refer to the I-Suite Install Quick Reference Card for setup instructions:

[http://isuite.nwcg.gov/User\\_Support/index.html](http://isuite.nwcg.gov/User_Support/index.html)

For further assistance with the installation, call the I-Suite Helpdesk at (866) 224-7677.

/s/ Gina M. Bald

GINA M. BALD, PMP  
I-Suite Project Manager

Attachments

## Attachment #1 – Application Release Form

Application Name	National Interagency Incident Support (I-Suite)
Version	Version 14.01.00
Date	January 28, 2014
Platform(s)	<p>Server/Client: All system software/databases are hosted on computers located at incidents or agency offices. There is no impact to agency servers that support user locations.</p> <ol style="list-style-type: none"> <li>1. System Administrative privileges <b>are</b> required to properly install this release.</li> <li>2. It is recommended that this release NOT be installed mid-incident</li> <li>3. Release is downloaded from the I-Suite web site and installed</li> </ol>
Mandatory or Optional? Required Date if applicable	Optional
Mailing Lists	<input checked="" type="checkbox"/> Regions/WO Staffs only <input type="checkbox"/> Regions and Stations <input type="checkbox"/> WO Detached Units
File Designation	5100/6600
Size of Distribution File:	
I-Suite Version 14.01.00 Full Server	158.3 mb
I-Suite Version 14.01.00 Full Client	81.9 mb
I-Suite Version 14.01.00 Server Update	24.9 mb
I-Suite Version 14.01.00 Client Update	17.4 mb
Installed Size:	
I-Suite Version 14.01.00 Server	1.3 gb
I-Suite Version 14.01.00 Client	67 mb
Check sum of Distribution File	N/A
Location of Application Homepage (URL)	<a href="http://isuite.nwcg.gov">http://isuite.nwcg.gov</a>
Location of Release Notice (URL)	<a href="http://isuite.nwcg.gov">http://isuite.nwcg.gov</a>
Tested by (unit):	<p><u>Unit, Integration, and Quality Assurance Level:</u> Conducted as a component of development by developer ISSC</p> <p><u>User Acceptance Testing:</u> Conducted by Government Subject Matter Experts using pre-established business requirements, test scripts, and scenarios.</p> <p><u>Security Testing:</u> Conducted by BLM Test Lab, Denver, Colorado (In Progress)</p>