

5.11 – I-SUITE RESOURCE KINDS

OBJECTIVES

Upon completion of this unit, the trainee will be able to:

1. Identify two I-Suite applications involved for creating a Kind.
2. Identify a ‘model’ for creating a new kind.
3. Create a new Kind.

I. INTRODUCTION:

- A. I-Suite currently utilizes both IRSS and ICARS to create a fully-functioning resource Kind. Completing the table entries in both applications helps 'build' a resource kind that is available to all users and captures the new Kind data for all reports.
- B. A straightforward rule-of-thumb for creating a new Kind is to identify a resource similar in values, e.g. an ATV is similar to a four-wheeler, or a golf cart is like a potable water tender.

II. EXERCISES

- A. To use ICARS to add a new Kind to the I-Suite lookup table
 - 1. On the **Edit** menu, point to **Kinds**, and then click **Kinds of Resources**.
 - 2. Find a similar resource to the new Kind to be created and jot down the specific quantity, units, and categories assigned to this resource.
 - 3. Click the **New** button.
 - 4. Use the *Creating a Kind* handout to fill in the fields, assigning a code, quantity, units, rate type, report categories, and checking the applicable boxes for a Direct resource or an Aircraft.
- B. Complete the IRSS Index Lists
 - 1. On your desktop, double-click the **IRSS** icon.
 - 2. On the IRSS **Tools** menu, click **Index Lists**.
 - 3. Under **Select Index List** in the left hand column, highlight **Kind/Position**.
 - 4. The new Kind will be at the top in the right hand list.
 - 5. Use the *Creating a Kind* handout as a guide to complete the SectionCode, Subsection, 209 Code, VehicleRpt, and RequestCategory fields. Using Tab through each field saves the data.
 - 6. Click the **Close** button, and then **Exit** IRSS.