

Date: August 30, 2004

Subject: NWCG Interagency I-Suite Stabilization and Support (IISS) Project Sponsored I-Suite Training

IISS is sponsoring I-Suite training at the following location:

- Tucson, Arizona November 16-18, 2004

The target group for this training includes Planning and Finance positions on Type 1 and Type 2 Incident Management Teams, and Fire Use Teams. Priority will be given to people in these positions.

The class will start at 1300 on November 16 and conclude at 1200 on November 18, and is limited to 30 students. After a four-hour overview on the first day, the class will be divided into three breakout sessions. The second day of training will consist of three breakout sessions that will concentrate separately on the main applications of I-Suite; ICARS, ITS, and IRSS/IAP. The third day's breakout sessions will consist of Advanced ICARS, Advanced ITS, and Advanced Report Writing. Please indicate on the nomination form which breakout sessions you wish to attend.

If you are selected for a course, information regarding directions and hotel arrangements will be sent with your acceptance letter. Laptops and workbooks will be provided for each attendee.

Students are required to have taken I-200 (Basic Incident Command System), possess good computer skills and have basic knowledge of Microsoft Windows.

If you are interested in attending this session, please fill out the attached nomination form. Nominations are due by **October 8, 2004**. The use of electronic signatures by the employee and supervisor is acceptable. Send your nomination form to the following contact:

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